

PTSO MEETING MINUTES 9/19/2024 – meeting held via Zoom

Meeting called to order at 7:01pm by Acting President Elizabeth Martin

In attendance:

Angela Newing – Forsythe Principal

Elizabeth Martin – PTSC Representative, Acting PTSO President

Anne Drake – PTSO Vice President, Acting Secretary

Amy Thudium – PTSO Co-Treasurer

Kirsten Hensley – PTSO Co-Treasurer (Robotics)

Sarah Martin – Forsythe Teacher Representative

Delia Powell – Forsythe Athletic Director

Dana Knott – Fun Night Committee Chair

Meegan Campbell – Fun Night Committee member

Alyson Tokatlian – parent

Amanda Zeoli – parent

Irene – no last name given, parent

Miranda – no last name given, parent

Dan DeCapua - parent

Karen Lin - parent

Caitlin Van Cleve – parent

Brent Hemenway - parent

Angela Newing – Principal's report

Presented updated calendar

Curriculum night was successful, great turnout

Sports competitions are beginning, xcountry meeting happening tonight.

9/27 Dine and Dash, during regular school lunch periods. Parents can bring any food items for their children to enjoy.

9/30 parent/principal coffee hour 9:30-10:30

## PRESIDENT'S REPORT

Approved minutes from last board meeting

Elizabeth raised motion to pass minutes, Anne second, all vote Aye.

Motion to approve minutes passes.

Intro to Forsythe PTSO, reiterated that this includes all parents, teachers, staff. Funds raised will help to pay for field trips, clubs, etc.

1. Fun nights and robotics should break even, will need to do fundraisers to pay for other events, needs.
2. Volunteers will be needed to fill open slots, including president, secretary and many committee chair positions.

## TREASURERS REPORT

1. The budget has not been approved, deferred this approval until a new board president is in place.
2. Minimal expenses have been paid since last meeting (taxes, paypal), see attach. Bank/budget statements
3. Requests for payment:
  - a. From Ms Hollis, school counselor- Professional development training for two counselors at \$140 each for total of \$280.

i. Motion to pay raised by Amy,  
second by Kirsten, roll call vote: Amy – Aye, Liz – Aye, Kirsten – Aye,

Anne – Aye. Motion to pay for school counselor professional training passes.

b. Math club – requesting \$560 for club fees.

i. Motion to pay raised by Amy, second by Kirsten, roll call vote: Amy – Aye, Liz – Aye, Kirsten – Aye, Anne – Aye. Motion to pay for math club fees passes.

c. Athletics - requesting \$1620 to purchase wrestling uniforms for this year's team.

i. Discussion – last year the PTSO paid \$2000 to purchase uniforms for school teams, so this is below that previous amount.

ii. Motion to pay raised by Amy, second by Kirsten, roll call vote: Amy – Aye, Liz – Aye, Kirsten – Aye, Anne – Aye. Motion to pay for new uniforms for wrestling team passes.

d. Teachers - \$50 per teacher for classroom supplies for total of \$2,500.

i. In line with last year's budget

ii. Motion to pay raised by Elizabeth, second by Anne, roll call vote: Amy – Aye, Liz – Aye, Kirsten – Aye, Anne – Aye. Motion to pay each teacher for school supplies passes.

#### ROBOTICS – Kirsten Hensley

Robotics club is asking for \$75 per student, if able

Will also get sponsorships from local businesses and funds from grants written by C. Heraud.

11/9/2024 – Forsythe will host SE MI Robotics Meet at Forsythe.

#### PTSC update – Elizabeth Martin

This is a gathering of the 30 PTOs in the AAPS system

- brainstorm ways to support staff to raise funds
- equity committee
- PTO thrift shop, each school getting one week that supports their school

- 4/12/25 will be Forsythe's week
- We can receive \$50 each time we fundraise for PTSC
  - Adding items in our newsletter- provide update info to Mrs Newing

#### FUN NIGHT – Dana Knott

10/25/2024 6:30-8:30 – Halloween Theme, costumes with no masks or weapons

Latest student head count 638

Haunted annex – need a parent coordinator

20 slots for parents to decorate a door and give candy for kids to trick or treat

Perhaps PTSO could purchase gift card prizes for best decorations

\$10 admittance fee, given a ticket for slice of pizza, \$1.00 candy bag

Need volunteer to do face painting

Will send request to Mrs Newing for advertisement through email to families, request song list, candy wish list from students through survey during advisory.

Organizers will do a walk through of haunted annex, requesting more volunteers to help with decorations, which need to be spooky, not gory or too scary.

NEXT PLANNING MEETING 10/2/2024 7pm

#### PARENT TEACHER CONFERENCES – Mrs Newing requests volunteer for meals for teachers

These are long days for teachers, in past have provided healthy meals for teachers

Can be purchased or parent cook

Anne Drake volunteers for lead, will set up request for meals

Meegan Campbell, Caitlin Van Cleve and Miranda also volunteer to assist in chat.

#### PICTURE DAY – 10/18/2024

Need volunteers to help with organizing kids in line, prepping for pictures.

#### FUNDRAISERS

Delia Powel states to be careful of using last year's tshirt company as there was nearly a fee for items that did not sell well.

Dan DeCapua – dan@spotlighthometeam.com – offers to link to a student's family who may be able to help with school gear, printing and fundraising.

Delia states that we need to add a budget line item to purchase a free tshirt for all 6<sup>th</sup> graders. Liz raised motion, Kirsten seconded. All voted aye. Line item will be added, but likely need to have fuller details on that purchase and revote on actual expenditure.

Previous fundraiser of interest- Forsythe Frenzie at polo field. Discussed many items disrupted by Covid protocols, would be good to bring back as it was very popular, had a silent auction that would be a great fundraiser.

#### VACANT POSITIONS

President

Secretary

Fundraising Coordinator

Communications Chair

Programs Chair

Teacher and Staff Appreciation Chair

Grants Chair

Members at large, Spirit Wear, Science Fair, Grocery Program, Thrift Shop Rep, Hospitality

Alyson Tokatlian – volunteers to be at a table at parent/teacher conferences to talk to parents about what is needed for PTSO involvement.

#### BOARD MEMBER VOTE

New board members to be voted in-

Vice President – Anne Drake

Treasurer – Amy Thudium

Treasurer (robotics) – Kirsten Hensley

PTOC representative – Elizabeth Martin

Elizabeth raised the motion that we vote to call this board for 2024-2025 school year. Mrs Newing seconded the motion. All vote aye. Motion carries.

#### NEXT MEETING

Oct 17 – propose to trial an in person meeting at Forsythe following parent teacher conferences at Forsythe middle school. Will evaluate following that meeting to determine if we want to repeat in person for future.

May meeting is in conflict with spring band concert, changed that date to May 8, 2025.

Discussed spring trips for students. No out of state overnight trips are permitted, mostly due to equity as this type of trip could reach \$900/student for a trip like Washington DC.

Last year the 8<sup>th</sup> grade went to Detroit for a river boat cruise, overnight and then to Cedar Pointe for the following day. This coming year there will be no overnight, class will repeat bulk of trip without the overnight.

6<sup>th</sup> and 7<sup>th</sup> grades will have picnic and a science ed field trip.

To raise funds for these types of activities, discussed further fundraising ideas- grocery fundraiser, digital boxtops, dining discounts, perhaps a book fair. Need fundraising committee with active chair.

Meeting adjourned at 8:19pm.